Aurora

Anti-Bullying Local Procedures
Aurora Poppyfield School

Please refer to Main Policy A3 Anti-Bullying Policy

Appendix 2: Local Procedures:

1) How to report bullying - children and young people

You can report to any staff member and they will ensure action is taken.

Every student will be assigned a Form Tutor. You will have regular scheduled 1:1 check-ins with your Form Tutor, this is a good opportunity to report bullying confidentially.

You will also likely have 1:1 therapy sessions, these are also appropriate forums to confidentially raise or report bullying.

If you're not happy to say it face-to-face then you can email a staff member via the schools email system, or you can text the DSL phone on 01372 678630

You can report it to a family member, such as a parent, and ask them to contact the school on your behalf.

It is always best to tell someone at the school so we can do something about it. However, we understand if you don't feel comfortable talking to someone at the school. If so you can:

- Call ChildLine to speak with someone in confidence on 0800 1111

- Contact kidscape.org,uk or www.childline.org.uk

- Free, safe and anonymous support online via Kooth App www.kooth.com/

2) How staff report suspected bullying

Any bullying incidents or potential bullying incidents should be logged as a behavior incident on our secure Management Information System

However, before logging anything you suspect is a bullying incident, please speak to a member of SLT first. This is because bullying is closely monitored and it important we moderate centrally what is/isn't deemed bully, or a less severe incident.

All the relevant information will need to be added including the perpetrator(s) as the main students and victim(s) so that senior leaders can filter these cases.

Where this raises a safeguarding concern this should also be logged on MyConcern.

3) Prejudice-based incidents

A prejudice-based incident is an incident of unkind or hurtful behaviour that is motivated by a prejudice or negative attitudes, beliefs or views towards a protected characteristic or minority group. It can be targeted towards an individual or group of people and have a significant impact on those targeted. All prejudice-based incidents are taken seriously and recorded and monitored

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I&SGC

These should be recorded as you would a behavioral incident on a secure Management Information system.

4. Site initiatives to prevent and tackle bullying

We use a range of measures to prevent and tackle bullying including:

A child friendly anti-bullying poster is clearly placed in every student space, it ensures all students understand what bullying is and know how to report it when they see it.

The PSHE programme of study includes opportunities for students to understand about different types of bullying and what they can do to respond and prevent bullying

Tutorial time provides regular opportunities to discuss issues that may arise in class and for form tutors to target specific interventions

Whole-school and year group assemblies help raise students' awareness of bullying and derogatory language

Difference and diversity are celebrated across the site through diverse displays, books and images. The whole site participates in events including Anti-bullying week, Black History Month and LGBT History Month

The site values of equality and respect are embedded across the curriculum to ensure that it is as inclusive as possible

Stereotypes are challenged by staff and students across the site

Our restorative approach to behaviour management provides support to targets of bullying and helps those who show bullying behaviour to understand the consequences of their actions.

Students are continually involved in developing school-wide anti-bullying initiatives the student forum.

Working with parents and carers, and in partnership with parents/carers