



Anti-Bullying Local Procedures Aurora Woodlands School

Please refer to Main Policy A3 Anti-Bullying Policy

Appendix 2: Woodlands School Local Procedures:

1) How to report bullying - children and young people

- Report to a staff member– such as a form tutor, or any member of staff. Mrs Natalie Thompson is the pastoral lead in school and is available throughout the day.
- Report to a student prefect who can be found in the school/college/home student lounge every lunch time.
- Report bullying by: Phoning [01254 706600]
- Report to other school/college/home staff for example the school nurse.
- Call ChildLine to speak with someone in confidence on 0800 1111 Reporting – roles and responsibilities

2) How staff report suspected bullying

- Any bullying incidents or potential bullying incidents should be logged as a behavior incident on Engage
- The DSL should be informed by either email or conversation.
- The site anti- bullying log should be filled in by the member of staff reporting the issue, the DSL and pastoral manager should be copied into the log on Engage.
- If a bullying incident is confirmed then a Engage bullying log is created by a member of the DSL Team and a MyConcern report is created by a member of the DSL Team to recognise the significance of the incident as a safeguarding concern

3) Prejudice-based incidents

A prejudice-based incident is a one-off incident of unkind or hurtful behaviour that is motivated by a prejudice or negative attitudes, beliefs or views towards a protected characteristic or minority group. It can be targeted towards an individual or group of people and have a significant impact on those targeted. All prejudice-based incidents are taken seriously and recorded and monitored

This should be recorded on Engage and the DSL and pastoral manager should be cc'd into the log.

4. Site initiatives to prevent and tackle bullying

We use a range of measures to prevent and tackle bullying including:

- A child friendly anti-bullying policy [found on school website] ensures all students understand and uphold the anti-bullying policy

Aurora

- › The PSHE programme of study includes opportunities for students to understand about different types of bullying and what they can do to respond and prevent bullying
- › Tutor time provides regular opportunities to discuss issues that may arise in class and for form tutors to target specific interventions
- › Whole-school/college and year group assemblies help raise students' awareness of bullying and derogatory language
- › Difference and diversity are celebrated across the site through diverse displays, books and images. The whole site participates in events including Anti-bullying week, Black History Month and LGBT History Month and cultural awareness days.
- › The site values of equality and respect are embedded across the curriculum to ensure that it is as inclusive as possible
- › Stereotypes are challenged by staff and students across the site
- › Peer mentoring and student voice groups offer support to all
- › Restorative justice sessions following incidents provide support to targets of bullying and those who show bullying behaviour
- › Students are continually involved in developing school-wide anti-bullying initiatives through consultation with student voice groups, student leadership meetings and through the anti-bullying survey

Working with parents and carers, and in partnership with community organisations, to tackle bullying where appropriate