

## CEAIG Policy

<b>Policy Reference:</b>	SEV14
<b>Applies to:</b>	Sevenside School
<b>Associated documents:</b>	
<b>Approved by:</b>	Headteacher
<b>Implementation date:</b>	October 2024
<b>Next review due by:</b>	December 2026
<i>This policy has been reviewed to ensure it promotes safeguarding and does not present barriers to participation or disadvantage any protected groups</i>	

# Aurora

## Introduction

All young people need a planned program of activities to help them to make decisions and plan their careers, both in school and after they leave.

Section 42A of the Education Act 1997 requires governing bodies to ensure that all registered pupils at the school are provided with independent careers guidance from year 7 to year 11.

Aurora Severnside School, ensures that the independent careers guidance provided, is presented in an impartial manner, showing no bias or favoritism towards a particular institution, education or work option. It includes information on the range of education or training options, including apprenticeships and technical education routes. The guidance given will promote the best interests of the students.

The school is committed to providing a planned program of CEIAG for all students in partnership with Rebuild Support. The program is underpinned by the school's policies and procedures relating to teaching and learning, PSHCE and citizenship, equal opportunities, health and safety, and special educational needs.

## Objectives

The careers programme is designed to meet the needs of students at this school in pursuing their chosen path through education and into employment. It is differentiated to ensure progression through activities that are appropriate to students' stages of career learning, planning and development. Students are entitled to careers education that is impartial and confidential. It will be integrated into their experience of the whole curriculum, in partnership with students and their parents. The programme will promote equality for all.

## The Bakers clause

Introduced as an amendment to the Technical and Further Education Act 2017, the Baker Clause stipulates that schools must allow colleges and training providers access to every student in Years 8 to 13 to discuss non-academic routes that are available to them. It is expected that by doing so, this will help address the UK's productivity challenges and address skills shortages experienced across several sectors of the economy. This regulation has been enforced since 2 January 2018. (See Appendix 2)

## Implementation

School staff will work closely with the independent careers adviser from Rebuild Support to ensure the delivery of CEIAG program. All teaching staff contribute to the program through their role as tutors and subject teachers. The CEIAG program is planned, monitored and evaluated by the Senior Leadership Team (see Appendix 1)

The CEIAG program is broad in scope and includes careers education lessons, the development of skills for the workplace, guidance activities (including workshops and interviews), work-experience, careers fairs, assemblies and visits to post 16 providers. An annual partnership agreement for independent CEIAG is negotiated between the school and Rebuild Support. Staff training needs for the delivery of the CEIAG program will be identified during the appraisal process.

Appendix 1: Rebuild Support

We are a South Gloucestershire-based company, established in 2017, Supporting schools to enable their students to make informed choices through good quality, one to one career guidance and group workshops. We help support students to plan their future pathway,

As laid out in the [Government statutory guidance](#) from the Department of Education dated October 2018, we can support the school's careers leader to meet each of the eight Gatsby Benchmarks.

### **Work Experience health & safety checks**

For those students that have sourced their own work experience placement, schools can upload their students' placements details, and this is fully health & safety checked. This will then be provided to school along with the employers' liability insurance certificate.

### **Careers Education Information and Guidance**

We assist schools to fully meet Gatsby Benchmark 8, by ensuring students can access one to one independent and impartial careers advice & guidance from a qualified level 6 careers adviser. This will ensure that they have the most up to date information to make informed choices about planning their post-16 pathway

### **Rebuild Support is a partnership made up of Dave and Donna Portingale.**

Dave is responsible for looking after work experience and creating and delivering the group workshops sessions. Dave started working in the careers sector in 2007, with Connexions West of England

Donna is a fully qualified, level 6, careers advisor and did her training with Connexions West of England in 2007

We have been working in partnership with Aurora Severnside since 2020 and in that time, we have developed a bespoke provision that offers advice and guidance to the school, to meets its statutory guidance. We visit once a term to support the school to facilitate the Careers programme and have individualised Career interviews with the students.

Appendix 2: Baker Clause

## **Policy statement on provider access**

### **Introduction**

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High-quality careers education and guidance is essential for preparing young people for adulthood and employment. This statement sets out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about technical education qualifications, apprenticeships, and other post-school opportunities.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

Providers can request access through:

- Careers events and options evenings.
- Assemblies and group sessions.
- Taster days and workshops.

Requests should be made to the Careers Leader via email. The school will provide appropriate facilities such as classrooms, the hall, or online platforms.

## Procedure

A provider wishing to request access should contact Christina Fortey, *Careers Lead*:

Telephone: 01452 671717 Email: [Christina.Fortey@the-aurora-group.com](mailto:Christina.Fortey@the-aurora-group.com)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

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	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 7	Life skills sessions focused on exploring areas of interest for future careers.	Community engagement focus with opportunities for exploration of future careers.	Introduction to Career Pilot Initial meet and greet class session with rebuild representative to explain their role
Year 8	Event for University Technical Colleges - visit to UTC Berkeley.	Life Skills – assemblies and tutor group opportunities	Life Skills – assembly and tutor group opportunities Career Pilot – learning about different employment sectors
Year 9	Event for University Technical Colleges Guest speakers in from local colleges and businesses (variety of careers)	KS4 options event with students and parents to determine any additional provision required.	Career Pilot – My Skills Profile and my interests - identify likely post 16 pathways with students.
Year 10	Career Pilot - My career options and places to study. Individual trips to chosen places where possible.	Planning for work experience Work experience week	Life skills – assembly and tutor group opportunities UWE/Gloucester Uni Visits
Year 11	Life Skills – tutorials and guest speakers on opportunities at 16+ Event for University/ Technical Colleges post 16 providers visits bespoke to student.	Post-16 evening with parents and students.	Destinations agreed

Please speak to our Careers Leader to identify the most suitable opportunity for you.

## Premises and facilities

The school will make the dining hall, classrooms or the private meeting room available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception, which is managed by the school admin team. This material is available to all students at tutor, lunch and break times.

## Approval and review

Approved by Governors

# Aurora

Next review: December 2026



Signed: Kim Welsh

Chair of Governors

Signed: Rachel Lynch

Head teacher

