

## Anti-Bullying Local Procedures Aurora Chaldon School

Please refer to Main Policy A3 Anti-Bullying Policy

### Appendix 1: Aurora Chaldon School Local Procedures:

#### 1) How to report bullying - children and young people

- › Report to a staff member– such as a form tutor, one of the safeguarding team, a member of SLT or anyone you feel comfortable with.
- › Using a “Worry or Concern” card
- › Report to parents or a social worker if you have one
- › Call Child Line to speak with someone in confidence on 0800 1111

#### 2) How staff report suspected bullying

- › Any bullying incidents or potential bullying incidents should be logged as a behavior incident on Engage
- › The DSL should be informed by either email or conversation and if there is a safeguarding concern this will be cross referenced on MyConcern
- › Staff will be vigilant for repeated or escalating incidents of bullying and report patterns to the DSL/behaviour lead to ensure further strategies can be implemented

#### 3) Prejudice-based incidents

A prejudice-based incident is a one-off incident of unkind or hurtful behaviour that is motivated by a prejudice or negative attitudes, beliefs or views towards a protected characteristic or minority group. It can be targeted towards an individual or group of people and have a significant impact on those targeted. All prejudice-based incidents are taken seriously and recorded and monitored

At Aurora Chaldon School, such incidents will be recorded on Engage, the DSL will be informed by either email or conversation and if there is a safeguarding concern this will be cross referenced on MyConcern. The incident will be reviewed by Senior Leadership Team and Pastoral team who will agree a short-term intervention plan is put in place to educate and inform the individuals involved.

#### 4. Site initiatives to prevent and tackle bullying

We use a range of measures to prevent and tackle bullying including:

- › A child friendly safeguarding poster is available in all areas of the school to encourage students to speak out and seek support.
- › “Concern or Worry Cards” are available for students to raise concerns about themselves or others
- › “I am worried” symbol accessible in all KS2 teaching rooms to enable students to instigate conversations with teaching teams.
- › The staff and curriculum are neuro-informed and affirmative promoting a culture of tolerance and understanding.

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- › Our Thrive approach® aids prevention and then supports anyone involved bullying.
- › The school values and behaviour policy embed our Anti-bullying approach which ensures all students understand and uphold the anti-bullying policy
- › The PSHE programme of study includes opportunities for students to understand about different types of bullying and what they can do to respond and prevent bullying
- › Tutor time provides regular opportunities to discuss issues that may arise in class and for form tutors to target specific interventions
- › Whole-school and year group assemblies help raise students' awareness of bullying and derogatory language
- › Difference and diversity are celebrated across the site through diverse displays, books and images. The whole site participates in events including Anti-bullying week, Black History Month and LGBT History Month.
- › Stereotypes are challenged by staff and students across the site
- › Peer mentoring and student-led programmes such as the Student Ambassadors offer support to all.
- › Restorative justice programmes provide support to targets of bullying and those who show bullying behaviour
- › Students are continually involved in developing school-wide anti-bullying initiatives through consultation with groups [Insert details here – for example through the school council or Equality team] and through the anti-bullying survey
- › Working with parents and carers, and in partnership with community organisations, to tackle bullying where appropriate
- › School-wide anti-bullying initiatives through consultation with the school council and through the anti-bullying survey
- › Working with parents and carers, and in partnership with community organisations, to tackle bullying where appropriate

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## Appendix 2A: Aurora Chaldon School - Concern or Worry Card:

### Concern or Worry Card

**My Name:** \_\_\_\_\_

**I am worried about**    me     a friend     someone at home

**What I am worried about**

- Bullying in school
- Messages online
- Care for me
- Hurt themselves
- Hurt someone else
- Make me do something I do not want to do

**I am worried about this**

- At school
- At home
- In the taxi
- At a club/group
- Online
- Somewhere else

## Appendix 2B: Aurora Chaldon School and Caterham Education Centre – “I am worried” Symbol.

