



Child Protection and Safeguarding Local Procedures

Aurora Hedgeway School

Please refer to Main Policy A1 Child Protection and Safeguarding Policy

Important contacts:

ROLE/ORGANISATION	NAME	CONTACT DETAILS
Service Lead		07776658573 Klaire.Rowland@the-aurora-group.com Principal
Designated Safeguarding Lead (DSL)	Beckie Martson	07796 088727 Beckie.marston@theauroragroup.co.uk
Deputy DSLS	Klaire Rowland	07776658573 Klaire.Rowland@the-aurora-group.com Principal
	Vanessa Estra	Vanessa.VernaEstrada@theauroragroup.co.uk Senco
	Clare Cornell	Clare.Cornell@theauroragroup.co.uk Wex/Voc lead
	Laura Almond	Laura.Almond@theauroragroup.co.uk Tutor
	Natalie Scott Shepard	Natalie.Scott-Sheppard@theauroragroup.co.uk 07557 367280

Aurora

ROLE/ORGANISATION	NAME	CONTACT DETAILS
Out of office hours contact:	Natalie Scott-Shepard Klaire Rowland Kim Welsh	DSL/DDSI' s will be available between the hours of 8am – 4.30pm Kim Welsh – can be contacted in an emergency throughout the summer holidays. Kim.Welsh@the-aurora-group.com 07392 872786 South Glos ART team should be contacted for an immediate safeguarding response outside of school hours
Local Authority Designated Officer (LADO)	Verity Felles	LADO@Southglos.gov.uk Phone: 01454868508 Mobile: 07526 567748
Operations Director (acting as chair of governors)	Kim Welsh	Kim.Welsh@the-aurora-group.com 07392 872786
Aurora Safeguarding Lead	Kim Welsh	Kim.Welsh@the-aurora-group.com 07392 872786
Aurora Quality Assurance Director	Lesley Dagleish	Lesley.Dagleish@the-aurora-group.com 07884 748 859
Channel helpline		020 7340 7264
How to report child abuse to the Local Council		https://www.gov.uk/report-child-abuse-to-local-council
NSPCC		help@nspcc.org.uk 0800 800 5000

In the event of an allegation against the Service Lead, you should contact the Operations Director. An allegation against an Operations Director should be reported to the Chief Operations Officer.

18. Local Procedures

The Children's Partnership is the new statutory body in accordance with Working Together 2018. The main changes are that there are now three organisations that have an equal and shared duty to make arrangements to work together with relevant agencies to safeguard and promote the welfare of all children in South Gloucestershire.

The Executive meets quarterly and is comprised of the three statutory partners the local authority, the police, and the clinical commissioning group. The Head of Safeguarding for South Gloucestershire Council also attends as chair of the Senior Officers Group.

Local Authority: Director of Children, Adults and Health

CCG: Director of Nursing, BNSSG

Police: Area Commander for South Gloucestershire, Avon & Somerset Police

All staff should be aware of the guidance issued by South Gloucestershire safeguarding board

Access & Response Team (ART)

South Gloucestershire Council

01454 866000

Compass

Compass@southglos.gov.uk (for professional use only)

LADO – Local Authority Designated Officer

Verity Felles

Department for People

South Gloucestershire Council

LADO@Southglos.gov.uk

Phone: 01454868508

Mobile: 07526 567748

Strategic Safeguarding Manager

Catherine Boyce

01454 866924

For any Sexting concerns complete an ART referral and submitted to Access & response.

Useful links

http://sites.southglos.gov.uk/safeguarding/wp-content/uploads/sites/221/2016/09/Sexting-in-SchoolsGOV.UK_.pdf

<http://sites.southglos.gov.uk/safeguarding/children/i-am-a-childyoung-person/staying-safe-online/>

Prevent in South Gloucestershire

Prevent is a national programme which forms one strand of the government's counter terrorism programme. It addresses all forms of dangerous extremism including both Islamist extremism and also far right extremism. While actions inspired by Islamic State are high profile nationally and internationally the white supremacist ideology of extreme right-wing groups has also provided both the inspiration and justification for people who have committed terrorist acts.

The objectives of Prevent are:

To respond to the ideological challenge of terrorism and the threat we face from those who promote it
To prevent people from being drawn into terrorism and to ensure that they are given appropriate advice and support

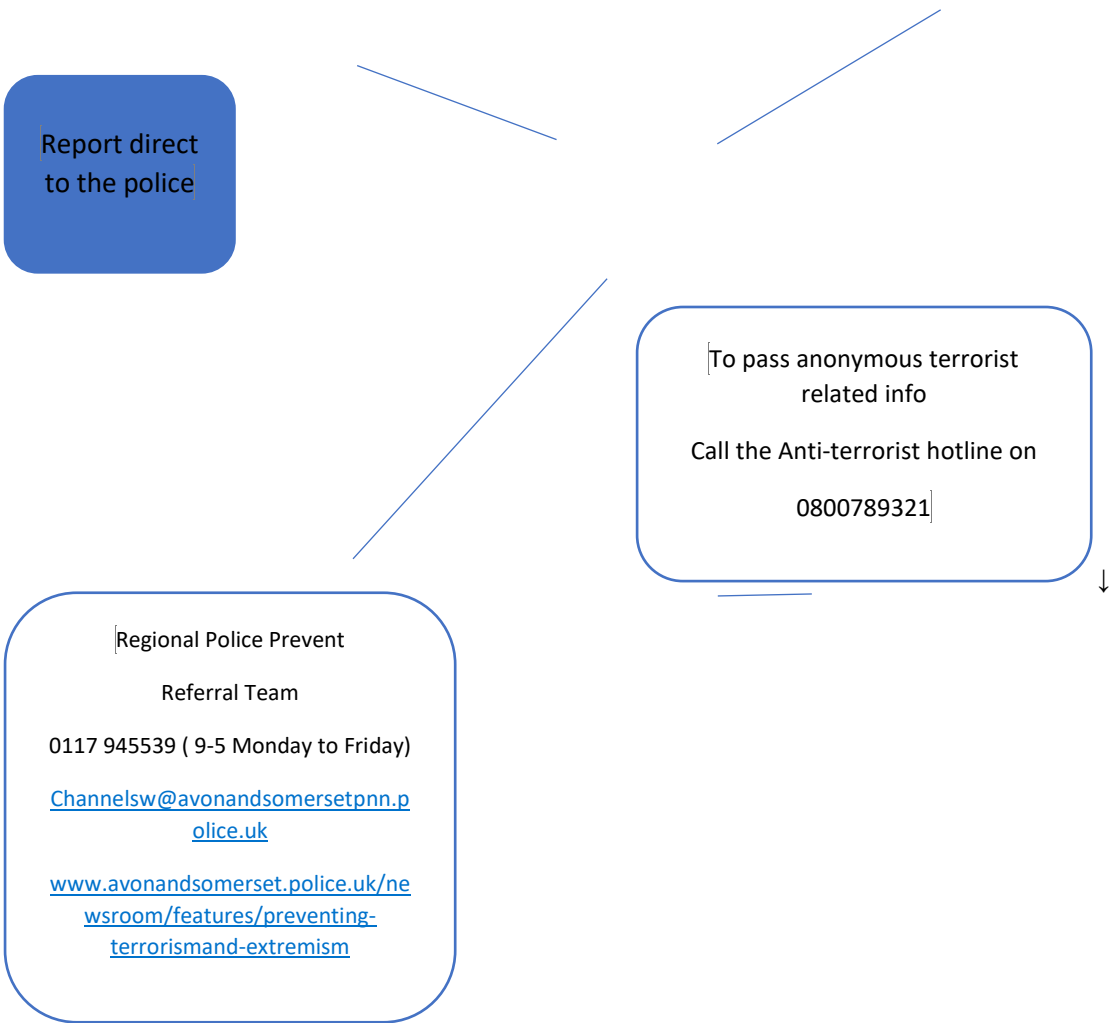
Aurora

To work with sectors and institutions where there are risks of radicalisation that we need to address There are specific statutory obligations under Prevent for local authorities, schools, higher and further education, health services, prisons, probation, and the police. Published national guidance identifies best practice for each of the main sectors and describes ways in which they can comply with the duty, as well as providing advice and information on how compliance with the duty will be monitored.

More Information

A Prevent Board has been established to co-ordinate this work in South Gloucestershire. If you would like any further details of Prevent in South Gloucestershire, please email PreventProject@southglos.gov.uk

Useful South Gloucestershire links.
<http://sites.southglos.gov.uk/safeguarding/children/i-am-a-professional/prevent-2/>



In relation to Appendix 4: As we are a special needs service our children are more vulnerable to all forms of abuse. Communication barriers and negative experiences of education/care in the past may also make it harder for our children/families to disclose concerns. As such we use a range of approaches such as team meetings and briefings, progress reviews and ongoing work to develop strong and supportive relationships to review possible risks and signs of abuse.

Non-collection of children

If the student is transported by local authority transport (taxi/bus), we will:
Contact the local authority transport coordinator to inquire what the delay is and the expected time for arrival.
Contact the parents/carers to inform them if there is a delay or that the transport is not arriving.
If the local authority transport is cancelled, parents will be contacted to collect their child.
School staff will wait with the student until parents arrive at school.
If parents are unable to collect their child, we will organise transport using a school vehicle with a school driver.

If a child is transported by Parent

We will contact a parent immediately to find out the cause of the delay. If we are unable to contact the primary contact the emergency contact will be called.
School staff will wait with the child until the parent/emergency contact arrives.
If the family have social care involvement they will be informed if we are unable to contact either the parent or the emergency contact.

Missing children

Our procedures are designed to ensure that a missing child is found and returned to effective supervision as soon as possible. If a student goes missing, we will:
Teaching staff are accountable for taking a register of attendance at the beginning of their teaching session.
If a student goes missing during a session or an activity, we will:
Immediately inform a colleague that a child is not in the expected activity. This colleague will ensure that the Headteacher/DSL is made aware.

Aurora

Staff collect a school phone from reception to maintain contact with the school and update the headteacher.

Available staff will search the grounds and surrounding areas for the child.

If staff have had no sight of the student for 10 minutes emergency services (999) will be called to support in the search for the student.

If this is unsuccessful

The member of staff will contact the school to request a driver and school vehicle come to them to expand the search.

If a search of the immediate vicinity is unsuccessful, the school will contact parents to inform them of the situation. The school will maintain contact with parents to keep them updated.

Once the student has been located and safe, the school will

Record the incident on My Concern/engage